

MCLA Board Meeting

3-26-2010

Department of Education Conference Room, 5th Floor

12:30pm

Board Members Present

Bob Jenkins, Beth Clifford, Howie Tuttle, Chris Howell, Jan Goldsberry, Donna Wolfrom, Lee Graham, Heidi McGinley

Secretary's Report

Discussion about the minutes and the process for approval of minutes

We will approve minutes through the email.

Then, the minutes will be sent to the Listserv

Treasurer's Report

Lee reviewed the Treasurer's Report. Lee reviewed revenues from Fall Conference. We now have 101 members. We took in \$10,000 in membership fees. Lee had a few suggestions. We need to create membership cards. We need a logo. Bob suggested having a student competition. Jan is going to create one first in Sanford and send it out for review by the Board.

Lee had a question about when our financial records would be audited. Bob will look into this. He will talk to an auditor.

Is there anything in our bylaws for the frequency of audits? There is not. This needs to be added to the bylaws

Motion: Jan Goldsberry

Second: Chris Howell

Approved Unanimously

Spring Conference Report

Conference Planning Members: Beth Clifford, Chris Howell,
Bob will miss the afternoon.

Discussed the agenda. We have 50 registrations.

Discussed who is doing the presentations.

Asked all Board members to show up at 7:30am.

Discussed the paper mailing and how to handle it in the future.

Discussed using Google Forms in the future and not do attachments that get scrubbed.

Curriculum Leader of the Year (CLOY)

Discussion about CLOY. Nominations through late Fall and Spring.

We announce CLOY in June.

We are now accepting nominations now for CLOY.

Discussed about how to advertise CLOY far and wide.

Bob will contact the DOE to see if there is good way to disseminate the CLOY nomination form to Superintendents.

Howie will design a rubric. Someday we will fix the CLOY nomination

Fee Issue Involving the Debit Card

We need to set it up so that the Debit Card is counter signed. Or create a good line of communication with Lee. The Treasurer will deal directly with the Hilton Garden when it comes to paying the bills.

Fall Conference Planning Committee

Conference Planning Members:

Cathy McCue, Chris Howell, Donna Wolfrom, Heidi McGinley

Discussed Change and getting someone to speak about Change.

Discussed Robyn Jackson as a possible speaker.

What is the student's role in all of this?

Collect ideas from the membership about Conference ideas.

Changes in the Board

Michael Weatherwax will have to step down from the Board

ListServ

Discussed the policy about our listserv. Current policy stands as is.

Summer Retreat

Spend one whole day together in the summer?

Externally, do we need an external facilitator to facilitate the MCLA visioning?

There is general agreement that we do this.

Discussed who to facilitate this visioning?

Heidi will arrange for a facilitator in consultation with Bob.

Outcomes of this retreat:

- Vision
- Implications of that Vision for priorities for the organization
- Getting set up for planning
- Working on a plan the second day
- Tentatively chose July 29 and 30

Terms Ending

Cathy, Beth, and Bob's terms are ending. We are in the process of advertising these openings.

Graduation Requirements Update

The series of meetings are over. The Commissioner is drafting up the recommendations from the group around Assessment Systems, Multiple Pathways, and a System of Interventions.

Next Meeting

June 25th, 2010

Adjourn

Motion to Adjourn at 3:15pm

Approved Unanimously

Respectfully Submitted,

Howard Tuttle

Secretary, Maine Curriculum Leader's Association