

Present: Chris Howell, Cathy McCue, Heidi McGinley, Lee Grant, Gayla Labrec, Joann Harriman, Howie Tuttle, Beth Clifford, Lois Brewer, Jan Goldsberry, Diana Dioron

Moved: H. McGinley Second: L. Graham

To approve the minutes of June 24, 2011 with corrections.

Unanimously approved

Discussion around the updating of the board list.serve – C.Howell will make changes with John Brandt. J.Harriman requested to serve on the Conference Committee.

Financial Report: L. Graham, treasurer, provided the financial statement report.

Moved: C. McCue Second: H. McGinley

To accept the financial report as presented by treasurer, L. Graham.

Unanimously approved

Fall Conference: The agenda for the two days was presented by G. LaBrec and discussed. C. McCue will bring an LCD projector and name tags.

Motion: C. McCue Second: Chris Howell

To approve waiving the conference fee for presenters on the day of the presentation at the Fall Conference October 24 or 25.

Unanimously approved

D. Wolfrum will inform those presenters that the fee has been waived and will get the names to L. Grant for nametags and lunch. H. McGinley requested that an information sheet for presenters = presenters needs form was also a suggestion. A reminder will be sent to the list.serv to extend the registration deadline to October 12 by J. Harriman. L. Grant will send list of the curriculum coordinators, who is registered and an electronic copy of the flyer.

Report of Policy Committee: Proposed By-law changes were shared with the group and discussed. These changes will need to be brought before the membership at the annual meeting.

Moved: H. McGinley Second: H. Tuttle

To approve notifying the membership of the proposed by law changes and to present the changes for a vote at the annual meeting during the fall conference.

Unanimously approved

J. Goldsberry will get the by law changes out with notification of the 30 day notice of changes today.

H. McGinley presented the policy committee activity to elicit feedback from the membership at the annual conference. Policy committee will refine the process and work with C. Howell to put together the process for the conference. D. Dioron will get the Policy documents to the Commissioner.

Finance Committee: No report

Member Services/Communication Committee: No report

C. Howell will contact Mary Jane McCalmon for the synthesis of the work at the retreat and to bring to the next board meeting for discussion and action.

New Business:

Discussion of the spring conference: April 30 or May 7 B. Clifford will contact Hilton about the spring conference on April 30 or May 7.

Next Generation Science Standards: C. Howell reported on the session in Orono which he attended representing MCLA.

H. Tuttle asked that the wiki and how to use it be on the agenda for discussion at the next meeting. Chris will get the updates to John for both the wiki and the website.

Without objection Chris Howell, president declared the meeting adjourned at 3pm.